

West Virginia Board of Funeral Service Examiners  
BOARD MEETING Via Teleconference  
Charleston, West Virginia  
March 5, 2013

This meeting was properly noticed and approved through the secretary of State on 2/17/13 as an Emergency Meeting, to act upon rent increase and act upon lease for office space only.

The meeting was held via teleconference and was called to order at 9:05 a.m. Members present: Chad Hutson, Keith Kimble, Ira Handley, John Fahey, Chad Harding and Sarah Lobban. John Stump was unable to participate. Non members present, Constance Sloan, Administrative Assistant and Regina Foster, Executive Director.

Purpose of the meeting was to act on new lease for office space with an increase of \$40.54 per month. The lease period would be for three years with no further increases during that period.

Chad Harding seconded by Sarah Lobban voted that the Board go forward with the new lease terms. The motion carried unanimously.

There being no other business to discuss Ira Handley made the motion to adjourn seconded by Chad Harding, The motion carrier unanimously,

Chad A. Hutson, President

Regina J. Foster, Executive Director

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