

Board Of Funeral Service Examiners
Board Meeting

September 11, 2019
9:00 a.m.

Members, Staff & Attorney Present: Eugene Fahey, President, Robert Fields, Bryan Nichols, Ronald Waybright, Rich Bischoff, Fred Kitchen and John Valentine, Regina Anderson, Executive Director and Anthony Eates, Attorney

Guests Present: John Thaxton, Caleb David, Natalie Schaefer, J.W. Casto, Robert C. Kimes, Stephen Leavity and Linda Lyter

Call meeting to order at 9:00 by president of the board - Quorum established.

A motion is made by Rich Bischoff to approve the meeting minutes for July 2, and amended July 18, 2019 minutes to reflect the correction to the spelling of Anthony Eates last name. Seconded by John Valentine. Motion approved.

The president requested the agenda items be moved around due to guests being in attendance. A consensus is made to move the complaint committee recommendation to follow the approval of the prior board meeting minutes on the agenda. There is a consensus of the board for no action to be taken on complaint # 2019-06. A motion is made by Bryan Nichols to dismiss the complaint with no board action. Seconded by Rich Bischoff. Motion approved.

A motion is made by Fred Kitchen to accept the resignation of the Office Manager, Constance Sloan, in relation to the consideration of continued employment or discharge. Seconded by Robert Fields. Motion approved.

Regina Anderson requested the discussion of the continuation or discharge of her employment be considered in open session.

Discussion of consideration of continued employment or discharge of the executive director. A motion is made by Robert Fields to discharge the executive director, Regina Anderson. Seconded by Fred Kitchen. Motion approved. The board thanked Regina for her years of service to the Board and wished her well. She was dismissed from the meeting and requested to leave the office as soon as possible. The last day of her employment is at the end of the current pay period which is Friday September 13, 2019. A short recess was called at 9:12 a.m.

The Board reconvenes the meeting following a 20 minute recess.

Gene Fahey, president asks Linda Lyter if she would agree to serve as the temporary executive director for the board. Lyter agrees. A motion is made by Rich Bischoff to hire Linda Lyter as interim executive director.

A motion is made by Rich Bischoff that unemployment compensation would be covered for a former employee who is discharged with no cause. Seconded by Bryan Nichols. Motion approved.

Interim Executive Director Salary - A motion is made by John Valentine for the amount of the annual salary of \$28,000 for Linda Lyter, the interim executive director effective immediately. Seconded by Ron Waybright. Motion approved.

Memorandum Of Understanding - A motion is made by John Valentine for the Board of Funeral Service Examiners to be included in the updated Memorandum of Understanding with the following boards: Massage Therapy Licensure Board, Board of Acupuncture and the Board of Sanitarians; to include the reimbursement for the executive director salary and any taxes or fees associated to the salary amount; to include duties and responsibilities for an administrative assistant at the same hourly rate as the administrative assistant position for the Massage Therapy Board. Seconded by Bryan Nichols. Motion approved.

A motion made by Rich Bischoff to adjourn the meeting, seconded by Bryan Nichols. Motion approved.