

WV Board Of Funeral Service Examiners  
Work Session Meeting  
179 Summers Street, Suite 319  
Charleston, WV 25301

August 17, 2021  
9:00 a.m.

Members Present & Staff Present: Eugene Fahey, President, Rich Bishoff, and Fred Kitchen. Bob Fields, Vice President via conference call. Linda Lyter, Executive Director, Grady Bowyer and Anthony Eates, Attorney

Absent: Bryan Nichols, Ron Waybright John Valentine

Call meeting to order at 9:15 a.m. by president of the board - Quorum established. Consensus of members to rearrange agenda items.

Discussion of authorized signatures on death certificates to include physicians and WV licensed funeral directors. Also discussed the upcoming roll-out of online death certificates. Testing is now beginning and the roll out target date is January 1, 2022. Provided Vital Statistics with a list of current licensees.

Discussion of single license vs. dual license. Board proposes to update the code to reflect changes for a funeral director's only license. This would include the educational requirements necessary for this type of license. The requirement of a bachelor's degree, completion of two year apprenticeship and passage of the WV state law examination. The License In Charge (LIC) needs to be updated to include:

- a. a licensed funeral director in WV
- b. a licensed embalmer in WV
- c. a licensed crematory operator
- d. licensed for pre-need services

Reciprocity requirements from other states would need to be equal or greater than WV requirements.

Discussed potential updates to the language relating to cremate or dispose of bodies.

Will need to have legislators introduce a bill for the code changes.

Discussion on accreditation (e. g.) accreditation for a Bible College school/program relating to becoming a minister. Lyter will contact former chancellor of the WV Higher Education Policy Commission for additional information and on how to define for Board purposes.

Discussion of foreign education for approval to sit for the national and state exams. Review of

transcripts. Motion is made by Rich Bishoff to approve the educational transcript from Puerto Rico for the approval of candidate to sit for the national and state exams. Seconded by Fred Kitchen. Motion approved.

Discussion of funeral director who did not renew the funeral establishment license. Will include on the agenda for the next regular scheduled board meeting.

Other items in regards to a transport license. Currently register with the Secretary of State's Office.

Discussion on cremation across state lines. Would need to be licensed as a crematory operator. Reminder next meeting scheduled for September 16, 2021 at noon.

A motion is made by Rich Bishoff to adjourn the meeting. Seconded by Fred Kitchen. Motion approved.